



**UNIVERSITAS SUMATERA UTARA (USU)
FACULTY OF AGRICULTURE
ANIMAL SCIENCE STUDY PROGRAM**

**Document
Code
(Follow)**

SEMESTER LEARNING PLAN (SLP)

COURSE (Course)	CODE	COURSE GROUP	CREDITS		SEMESTER	Date of Compilation
K3 (Occupational Health and Safety)	PTN3210	Occupational Health and Safety	Theory = 2	Practice = 1	VI	February 13th 2024
AUTHORIZATION / APPROVAL	SLP Developer Lecturer		Vice Dean I		Chairman of LINK-UP USU	
			Dr. Lisnawita, SP, MP		Prof. Dr. Dwi Suryanto, M.Sc	
Learning Outcomes	LO-PRODI Charged to MK					
	LO 1	Able to conduct studies and situation analysis (Analytic/Assessment Skills) in the field of occupational safety and health.				
	S6	Working together and having social sensitivity and concern for society and the environment				
	KU5	Able to make appropriate decisions in the context of solving problems in his/her field of expertise, based on the results of information and data analysis.				
	KK1	Able to apply assessment and analysis of situations in the field of occupational safety and health (Analysis and Assessment skills).				
	P2	Have basic knowledge/principles of occupational safety and health at a synthesis level which is substance in improving public health to the highest level by considering essential public health functions.				
	Course Learning Outcomes (CLO)					
CLO1: Students are able to explain the Concept and Scope of K3 CLO2: Students are able to apply identification of potential risks using various methods. CLO3: Students are able to measure risks in the workplace.						

	<p>9. Suma'mur, PK 2018. Corporate Hygiene and Occupational Health. CV. Sagung Seto, Jakarta</p> <p>10. Gawron. Valerie J 2008. Human Performance, Workload, and Situational Awareness Measures Handbook, CRC Press, Second Edition, New York.</p> <p>11. Mental Workload: Its Theory and Measurement, Moray, Neville, Springer</p> <p>12. Lehto. M, Landry JS 2013. Introduction to Human Factors and Ergonomics for Engineers. CFC Press. United States.</p>						
	<p>Supporters:</p> <p>1. Lubis, Arfah Mardiana. 2022. Burnout (Work Fatigue). Speaker in the Industrial and Organizational Psychology Expert Lecture at the Helvetia Health Institute.</p> <p>2. Indonesian Minister of Manpower Regulation No. 5 of 2021 concerning Procedures for Implementing JKK, JKM and JHT Programs</p> <p>3. PP RI No. 88 of 2019 concerning Occupational Health</p>						
Supporting lecturer	Dr. Isyatun Mardiyah Syahri, SKM, M.Kes.						
Required Courses	-						
Week 2-	Final ability of each learning stage (Sub-CLO)	Evaluation		Learning Form; Learning Method; Student Assignment; [Time Estimate]		Study Materials (Learning Materials)	Bob from Peni others (%)
		Indicator	Criteria and Techniques	Asynchronous (5)	Synchronous (6)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Able to explain the concept and scope of K3	Accuracy students in explaining the Concept and Scope of K3	<p>Presence : Arrive on time</p> <p>Participation : Submit questions in general polite, say greetings, ask on topic lesson</p> <p>Criteria: <i>Mid-term assessment.</i></p>	<p>KM [(1x(2x60''))]</p> <p>Activity:</p> <p>1. Filling in the absence</p> <p>2. Downloading all materials in elearning use</p> <p>3. Form 7 groups for Case Method presentation</p> <p>Learning methods:</p>	<p>PB [(1x(2x50''))]</p> <p>Activity:</p> <p>1. Study the lecture contract starting from the schedule, topics for each meeting, references used, explanations of assignments and systems.</p>	K3 Concept and Scope: a. Apply K3 concept b. Explain factors that influence work accidents	2.5%

			<p>Form: Multiple choice questions</p> <ol style="list-style-type: none"> 1. Read the questions carefully 2. Answer 7 multiple choice questions 	<ol style="list-style-type: none"> 1. Lecture, Discussion 2. Self-Paced Learning <p>PT [(1x(2x60''))]</p> <p>Task 1: Looking for references related to K3 in livestock farming in various countries</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Self-Paced Learning 2. Inquiry Learning <p>Mode (Learning Management System):elearning@usu.ac.id</p>	<p>course assessment</p> <ol style="list-style-type: none"> 2. Respondevery question given by the lecturer 3. Agreeing to a study contract 4. Form 7 groups for Case Method presentation <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Online Lecture 2. Discussion <p>Media: Power Point Presentation (PPT)</p>		
2	Able to explain about TheoryWork accident	Accuracystudents in explaining the Theory of Work Accidents	<p>Presence :Arrive on time</p> <p>Participation :Submitpolite question, say greetings, ask</p>	<p>KM [(1x(2x60''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Filling in the absence 2. Downloa dingall materials in elearning usu <p>Method Learning:</p>	<p>PB [(1x(2x50''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Respondevery question given by the lecturer 	<p>Accident TheoryWor k :</p> <ol style="list-style-type: none"> a. Domino Theory b. Human factor theory c. Modern theory 	6%

			<p>according to the lesson topic</p> <p>Criteria: <i>Mid-term assessment.</i></p> <p>Form: Multiple choice questions</p> <ol style="list-style-type: none"> 1. Read the questions carefully 2. Answer 7 multiple choice questions 	<ol style="list-style-type: none"> 1. Lectures, Discussions 2. <i>Self-Paced Learning</i> <p>PT [(1x(2x60''))]</p> <p>Task 2: Looking for references related to the Theory of Work Accidents on farms in various countries</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Self-Paced Learning</i> 2. <i>Inquiry Learning</i> <p>Mode (Learning Management System):elearning@usu.ac.id</p>	<p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Online Lecture</i> 2. <i>Discussion</i> <p>Media: <i>Power Point Presentation (PPT)</i></p>		
3	Able to measure and control Chemical Factors	Accuracy students in measuring and controlling Chemical Factors	<p>Presence :Arrive on time</p> <p>Participation :Delivering a presentation, opinion, and</p>	<p>KM [(1x(2x60''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Review previous material. 2. Filling in attendance independently 	<p>PB [(1x(2x50''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Responding to every 	<p>Chemical Factors</p> <ol style="list-style-type: none"> a. Explain Chemical factors b. Measurement and control 	6%

			<p>submitAsk polite questions, say hello, ask questions according to the lesson topic</p> <p>Criteria:Case Method Rubric</p> <p>Form:(Non-Test) Power Point sheet template</p>	<p>3. Respond questions in the discussion forum</p> <p>4. Collecting assignments</p> <p>Learning methods:</p> <p>1. Lecture, PT Discussion</p> <p>[(1x(2x60"))]</p> <p>Task 3:RepairCM report according to input during class discussion</p> <p>Learning methods:</p> <p>1. <i>Self-Paced Learning</i></p> <p>Mode (Learning Management System):elearning@usu.ac.id</p>	<p>questiongiven by the lecturer</p> <p>Learning methods:</p> <p>1. <i>Discussion</i></p> <p>Media:</p> <p>Power Point Presentation (PPT)</p>	<p>chemical factors (dust, etc.)</p> <p>c. Toxic materials</p>	
4	Able to explain Ergonomic Factors	Accuracystudents in explaining Ergonomic Factors	<p>Presence :Arrive on time</p> <p>Participation :Submitquestions in general</p>	<p>KM [(1x(2x60"))]</p> <p>Activity:</p> <p>1. Filling in the absence</p> <p>2. Downloadingall materials in elearning usu</p>	<p>PB [(1x(2x50"))]</p> <p>Activity:</p> <p>1. Take notes on the points of the material provided</p>	<p>Ergonomic Factors</p> <p>a. Explain ergonomic factors</p>	6%

			<p>polite, say hello, ask questions according to the topic of the lesson</p> <p>Criteria: <i>Mid-term assessment.</i></p> <p>Form: Multiple choice questions</p> <ol style="list-style-type: none"> 1. Read the questions carefully 2. Answer 7 multiple choice questions 	<p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lectures, Discussions 2. <i>Self-Paced Learning</i> <p>PT [(1x(2x60''))]</p> <p>Task 4: Looking for references related to Ergonomic Factors in farms in various countries</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Self-Paced Learning</i> 2. <i>Inquiry Learning</i> <p>Mode (Learning Management System):elarning@usu.ac.id</p>	<p>2. Respond every question given by the lecturer</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Online Lecture</i> 2. <i>Discussion</i> <p>Media: <i>Power Point Presentation (PPT)</i></p>	<p>b. Anthropometric measurements</p> <p>c. Measurement work posture</p> <p>d. Measurement Work fatigue (Reaction Timer)</p>	
5	Able to explain about Physical Factors	Accuracy students in explaining Physical Factors	<p>Presence : Arrive on time</p> <p>Participation : Submit</p>	<p>KM [(1x(2x60''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Filling in the attendance sheet 	<p>PB [(1x(2x50''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Note down the points of the material provided 	<p>Physical Factors</p> <ol style="list-style-type: none"> a. Explain Physics factor b. Measurement and 	6%

			<p>Ask polite questions, say hello, ask questions according to the lesson topic</p> <p>Criteria: <i>Mid-term assessment.</i></p> <p>Form: Multiple choice questions</p> <ol style="list-style-type: none"> 1. Read the questions carefully 2. Answer 2 multiple choice questions 	<ol style="list-style-type: none"> 2. Download all materials in elearning usu <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lectures, Discussions 2. <i>Self-Paced Learning</i> <p>PT [(1x(2x60"))]</p> <p>Task 5: Looking for references related to Physical Factors in livestock farming in various countries</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Self-Paced Learning</i> 2. <i>Inquiry Learning</i> <p>Mode (Learning Management System): elearning@usu.ac.id</p>	<ol style="list-style-type: none"> 2. Respond every question given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Online Lecture</i> 2. <i>Discussion</i> <p>Media: <i>Power Point Presentation (PPT)</i></p>	<p>control physical factors (Noise, lighting, vibration, etc.)</p>
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6	Able to explain about Psychological Factors	Accuracy students in explaining Psychological Factors	<p>Presence : Arrive on time</p> <p>Participation : Submit Ask polite questions, say hello, ask questions according to the lesson topic</p> <p>Criteria: <i>Mid-term assessment.</i></p> <p>Form: Multiple choice questions</p> <ol style="list-style-type: none"> 1. Read the questions carefully 2. Answer 7 multiple choice questions 	<p>KM [(1x(2x60''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Filling in the absence 2. Downloading all materials in elearning usu <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lectures, Discussions 2. <i>Self-Paced Learning</i> <p>PT [(1x(2x60''))]</p> <p>Task 6: Looking for references related to Psychological Factors in livestock farming in various countries</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Self-Paced Learning</i> 2. <i>Inquiry Learning</i> <p>Mode (Learning Management System): elearning@usu.ac.id</p>	<p>PB [(1x(2x50''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Respond every question given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Online Lecture</i> 2. <i>Discussion</i> <p>Media: <i>Power Point Presentation (PPT)</i></p>	<p>Psychological Factors</p> <ol style="list-style-type: none"> a. Explain Psychological factors b. Psychological measurement and control c. Survey work stress diagnosis 	6%
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7	Able to explain Biological Factors	Accuracystudents in explaining Biological Factors	<p>Presence : Arrive on time</p> <p>Participation : Submit Ask polite questions, say hello, ask questions according to the lesson topic</p> <p>Criteria: <i>Mid-term assessment.</i></p> <p>Form: Multiple choice questions</p> <ol style="list-style-type: none"> 1. Read the questions carefully 2. Answer 7 multiple choice questions 	<p>KM [(1x(2x60''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Filling in the absence 2. Downloading all materials in elearning usu <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lectures, Discussions 2. <i>Self-Paced Learning</i> <p>PT [(1x(2x60''))]</p> <p>Task 7: Looking for references related to Biological Factors in livestock farming in various countries</p> <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Self-Paced Learning</i> 2. <i>Inquiry Learning</i> 	<p>PB [(1x(2x50''))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Respond every question given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> 1. <i>Online Lecture</i> 2. <i>Discussion</i> <p>Media: <i>Power Point Presentation (PPT)</i></p>	<p>Biological Factors</p> <ol style="list-style-type: none"> a. Explain biological factors b. Explain occupational diseases caused by biological factors include microorganisms, etc. 	2.5%

				Mode (Learning Management System): elearning@usu.ac.id			
8	Able to compile Job Safety Analysis	Accuracy students in compiling Job Safety Analysis	<p>Presence : Arrive on time</p> <p>Participation : Delivering a presentation, opinions, and ask questions politely, say hello, ask questions according to the lesson topic</p> <p>Criteria: Case Method Rubric</p> <p>Form: (Non-Test) Power Point sheet template</p>	<p>KM [(1x(2x60"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Review previous material. 2. Filling in attendance independently 3. Respond questions in the discussion forum 4. Collecting assignments <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lecture, PT <p>Discussion</p> <p>[(1x(2x60"))]</p> <p>Task 8: Repair CM report according to input during class discussion</p> <p>Learning methods:</p>	<p>PB [(1x(2x50"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Responding to any questions given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Discussion <p>Media:</p> <p>Power Point Presentation (PPT)</p>	Job Safety Analysis (JSA Concepts and Techniques)	12%

				<p><i>1. Self-Paced Learning</i></p> <p>Mode (Learning Management System):elearning@usu.ac.id</p>			
9	Able to Identify Hazards	Accuracy Students in Identifying Hazards	<p>Presence : Arrive on time</p> <p>Participation : Delivering a presentation, opinions, and ask questions politely, say hello, ask questions according to the lesson topic</p> <p>Criteria: Case Method Rubric</p> <p>Form: (Non-Test) Power Point sheet template</p>	<p>KM [(1x(2x60"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Review previous material. 2. Filling in attendance independently 3. Responding questions in the discussion forum 4. Collecting assignments <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lecture, PT <p>Discussion</p> <p>[(1x(2x60"))]</p> <p>Task 9: Repair CM report according to input during class discussion</p> <p>Learning methods:</p>	<p>PB [(1x(2x50"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Responding to any questions given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Discussion <p>Media:</p> <p>Power Point Presentation (PPT)</p>	Hazard Identification Techniques	12%

				<p><i>1. Self-Paced Learning</i></p> <p>Mode (Learning Management System):elearning@usu.ac.id</p>			
10	Able to prepare Work Accident Prevention Programs, risk mitigation and control	Accuracy students in preparing Work Accident Prevention Programs, risk mitigation and control	<p>Presence : Arrive on time</p> <p>Participation : Delivering a presentation, opinions, and ask questions politely, say hello, ask questions according to the lesson topic</p> <p>Criteria: Case Method Rubric</p> <p>Form: (Non-Test) Power Point sheet template</p>	<p>KM [(1x(2x60"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Reviewing previous material. 2. Filling in attendance independently 3. Respond questions in the discussion forum 4. Collecting assignments <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lecture, PT <p>Discussion</p> <p>[(1x(2x60"))]</p> <p>Task 10: Repair CM report according to input during class discussion</p>	<p>PB [(1x(2x50"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Respond every question given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Discussion <p>Media:</p> <p>Power Point Presentation (PPT)</p>	Accident Prevention Program Work, risk mitigation and control	12%

				<p>Learning methods: 1. <i>Self-Paced Learning</i></p> <p>Mode (Learning Management System):<u>elearning@usu.ac.id</u></p>			
11	Able to compile K3 Management System	AccuracyStudents in Developing an OHS Management System	<p>Presence :Arrive on time</p> <p>Participation :Delivering a presentation, opinions, and ask questions politely, say hello, ask questions according to the lesson topic</p> <p>Criteria:Case Method Rubric</p> <p>Form:Template sheet (Non-Test) Power Point</p>	<p>KM [(1x(2x60”))]</p> <p>Activity:</p> <ol style="list-style-type: none"> Review previous material. Filling in attendance independently Respond questions in the discussion forum Collecting assignments <p>Learning methods:</p> <ol style="list-style-type: none"> Lecture, PT Discussion <p>[(1x(2x60”))]</p> <p>Task 11:RepairCM report according to input during class discussion</p>	<p>PB [(1x(2x50”))]</p> <p>Activity:</p> <ol style="list-style-type: none"> Take notes on the points of the material provided Respond every question given by the lecturer <p>Learning methods: 1. <i>Discussion</i></p> <p>Media: <i>Power Point Presentation (PPT)</i></p>	SystemK3 Management	12%

				<p>Learning methods: 1. <i>Self-Paced Learning</i></p> <p>Mode (Learning Management System):elearning@usu.ac.id</p>			
12	Able to prepare Work Accident Reports	Accuracy students in compiling Work Accident Reports	<p>Presence : Arrive on time</p> <p>Participation : Delivering a presentation, opinions, and ask questions politely, say hello, ask questions according to the lesson topic</p> <p>Criteria: Case Method Rubric</p> <p>Form: Template sheet (Non-Test) Power Point</p>	<p>KM [(1x(2x60"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> Review previous material. Filling in attendance independently Respond questions in the discussion forum Collecting assignments <p>Learning methods:</p> <ol style="list-style-type: none"> Lecture, PT <p>Discussion</p> <p>[(1x(2x60"))]</p> <p>Task 12: Repair CM report according to input during class discussion</p>	<p>PB [(1x(2x50"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> Take notes on the points of the material provided Respond every question given by the lecturer <p>Learning methods:</p> <ol style="list-style-type: none"> <i>Discussion</i> <p>Media: <i>Power Point Presentation (PPT)</i></p>	Work Accident Reporting	12%

				<p>Learning methods: 1. <i>Self-Paced Learning</i></p> <p>Mode (Learning Management System):elearning@usu.ac.id</p>			
13-14	Able to analyze Labor Social Security	Accuracy students in analyzing Social Security for Workers	<p>Presence : Arrive on time</p> <p>Participation : Delivering a presentation, opinions, and ask questions politely, say hello, ask questions according to the lesson topic</p> <p>Criteria: Case Method Rubric</p> <p>Form: (Non-Test) Power Point sheet template</p>	<p>KM [(1x(2x60"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Review previous material. 2. Filling in attendance independently 3. Respond questions in the discussion forum 4. Collecting assignments <p>Learning methods:</p> <ol style="list-style-type: none"> 1. Lecture, PT Discussion <p>[(1x(2x60"))]</p> <p>Task 13-14: Repair CM report as per</p>	<p>PB [(1x(2x50"))]</p> <p>Activity:</p> <ol style="list-style-type: none"> 1. Take notes on the points of the material provided 2. Responding to any questions given by the lecturer <p>Learning methods: 1. <i>Discussion</i></p> <p>Media: <i>Power Point Presentation (PPT)</i></p>	<p>Guarantee Social Labor</p> <ol style="list-style-type: none"> a. Guarantee work accidents (JKK) including diseases b. Explaining the mechanism JK claim c. Pension plan d. Death Insurance 	24%

				input during class discussion Learning methods: <i>1. Self-Paced Learning</i> Mode (Learning Management System): <u>elearning@usu.ac.id</u>			
	FINAL SEMESTER EXAMINATION						

ASSESSMENT DESIGN:

CLO Code and Percentage	Sub-CLO Code	Evaluation Form	Percentage (%)	Total	Implementation of Evaluation
CLO1 (50%)	Sub-CLO1	MID TERM EXAM	10	50	Week 8
	Sub-CLO2	Quiz	5		Week 7
	Sub-CLO3	Project Based Learning	6.25		Week 7
	Sub-CLO4	Project Based Learning	6.25		Week 7
	Sub-CLO5	Project Based Learning	6.25		Week 7
	Sub-CLO6	Project Based Learning	6.25		Week 7
	Sub-CLO7	MID TERM EXAM	10		Week 8
CLO2 (20%)	Sub-CLO8	FINAL EXAM	10	20	Week 15
	Sub-CLO9	FINAL EXAM	10		Week 15
CLO3 (5%)	Sub-CLO10	Quiz	5	5	Week 10
CLO4 (12.5%)	Sub-CLO11	Project Based Learning	6.25	12.5	Week 15
	Sub-CLO12	Project Based Learning	6.25		Week 15
CLO5 (6.25%)	Sub-CLO13	Project Based Learning	6.25	6.25	Week 15
CLO6 (6.25%)	Sub-CLO14	Project Based Learning	6.25	6.25	Week 15
Total			100%	100%	

ASSESSMENT PLAN

Evaluation Form	Sub-CLO	Assessment Instrument[Frequency]		Invoice (proof)	Assessment Credits (%)
		Formative	Summative		
Quiz	Sub CLO2 and Sub CLO4	Assessment rubric [2 times]		Assignments uploaded to USU LMS	5
Assignment	Sub-CLO4	Assessment rubric [2 times]	-	Assignment answers uploaded to kelas.usu.ac.id	5
Project Based Learning	Sub-CLO2 and Sub-CLO4	Feedback results case analysis [3 times]	Assessment rubric [2 times]	Logbook/worksheet/slides uploaded to kelas.usu.ac.id	30
Case Method	Sub-CLO2 and Sub-CLO4	Feedback results case analysis [2 times]	Assessment rubric [2 times]	Logbook/worksheet/slides uploaded to kelas.usu.ac.id	20
Written exam 1 (MID TERM EXAM)	Sub-CLO 1,2,4,5,6,7	-	Multiple choice questions assessment rubric [1 time]	Multiple choice questions uploaded to USU's LMS	20
Written exam 2 (FINAL EXAM)	Sub-CLO8,9,10,11,12,13, 14	-	Multiple choice assessment rubric [1 time]	Essays uploaded to USU LMS	20
Total					100%

Explanation:

a. Quiz 5%

During the semester there will be 2 quizzes held in class. The quizzes will be conducted via e-learning and have been scheduled in advance. The material being tested is announced by the lecturer and written in the RPS.

b. Assignment 5%

During the semester there will be 1 structured assignments. The assignment given is an effort to add insight by making a resume related to the material written in the RPS.

c. Project-based learning 30%

During the semester there will be case methods, each student will make a paper and report on each case method in groups. Project based learning in this course is conducted 1 times. The papers that have been made will be presented by students. Students will be assessed according to their participation in the presentation and accuracy in the presentation, as well as their participation in the question and answer session when other groups present.

d. Case Method 20%

During the semester there will be case methods, each student will make a paper and report on each case method in groups. Case method in this course is conducted 1 time. The papers that have been made will be presented by students. Students will be assessed according to their participation in the presentation and accuracy in the presentation, as well as their participation in the question and answer session when other groups present.

e. Mid-semester exam (UTS) (mid-test) 20%

The midterm exam covers all the material that has been covered since the beginning of the semester until the 7th meeting both reading and lectures. This exam is conducted in class with multiple choice, short form, and essay questions.

f. Final-semester exam (UAS) (final-test) 20%

The end-of-semester exam covers all the material that has been covered from the 9th to the 15th meeting, both readings and lectures. This exam is conducted in class with multiple choice, short form, and essay questions.

**CASE METHOD (TASK) ASSESSMENT RUBRIC
CONSISTS OF:**

1. Assignment Content Assessment
2. Presentation Assessment
3. Group Collaboration Assessment

1. ASSESSMENT RUBRIC FOR ASSIGNMENT CONTENT

Task	Description	Very good > 81	Good 71 -80	Enough 60 – 70	Not enough < 60	Mark
	Scale	4	3	2	1	

1. Look for references related to the topic	Related references with topic	References related to the topic and the number of references in the last 5 years is more than 10.	Reference related with topics, amount the reference that 5 year last 5-10.	References are related to the topic but the number of references from the last 5 years is less than 5.	There are no references related to the topic	
2. Cases related to the topic	Relatedness case by topic	Cases in International and in Indonesia, related to the topic, and details.	Case only in Indonesia, related to topic, and details	Case related with topic but not details	case not related to topic	
3. Discuss the case of assignment no. 2 with the theory given by the lecturer.	Discussion case with theory	Assignment case no. 2 is discussed with the theory that has been given by the lecturer, and even adds new theories of Mid Term Exam of those taught by the lecturer, but still related to the topic.	Case assignment no. 2 is discussed with the theory that Already given by lecturer, and complete.	Case assignment no. 2 is discussed with the theory that Already given by lecturer, but not complete	Case assignment no. 2 is not discussed with the theory that has been given by the lecturer.	

2. ASSESSMENT RUBRIC FOR PRESENTATION ASSIGNMENT

Criteria Description	Very good > 81	Good 71 -80	Enoug h60 – 70	Not enough < 60	Mark
Scale	4	3	2	1	
Delivery of material	The material is presented very clearly, very relevant to the case topic.	The material was presented quite clearly, only a few things relevant to the case	The material presented is unclear, nothing is relevant to it. case	The material presented is unclear and irrelevant with case	
Mastery of the material	The speaker has a very good command of the material, does not look at notes and does his own improvisation when delivering the material according to data and facts.	The speaker has quite a good grasp of the material but occasionally still looks at the notes and reads the writing on the PPT.	The speaker does not have a good grasp of the material by looking at the notes and reading the writing on the PPT.	The speaker doesn't master the material at all, he keeps looking at notes and the speaker only reads the writing on the ppt	
Presentation design	Taking advantage of the features in PPT is very good, such as choosing fonts, colors, effects, transitions, etc. The writing in PPT is in the form of bullet points.	It is enough to make use of the features available in PPT, including fonts, colors and effects, but there are still some in the form of writing that... taken from the report	Underutilizing the features available in PPT, only using certain fonts and colors but using more text than the points	Not utilizing the features available in PPT, PPT is only in the form of writing taken directly from the report, not in the form of bullet points	
Responses in discussion	Very satisfying response to comments from other groups and discussions supported by theory/research results	Quite satisfactory responses to class questions and discussions by connecting several theories/results study	Unsatisfactory response to questions and discussions in class with limited references to theory/research results	Limited responses and discussions are not supported by theoretical references/research results.	

3. GROUP COOPERATION ASSESSMENT RUBRIC

Criteria Description	Very good > 81	Good 71 -80	Enough 60 – 70	Not enough < 60	Mark
Scale	4	3	2	1	
Providing Ideas/Concepts or Solutions	Always	Often	Sometimes	Never	
Participatory (doing assignments) the group of which it is a part)	Always/active	Often	Sometimes	No active/passive	
Presence when doing assignments	Always present	Often	Sometimes	Never	

The calculation of the assignment assessment is

$$\text{Nilai Tugas} = (50\% \times \text{Isi (Content)}) + (30\% \times \text{Pemaparan/presentasi}) + (20\% \times \text{Nilai kerjasama})$$

ESSAY EXAM ASSESSMENT RUBRIC

Category	4 Very good	3 Good	2 Enough	1 Not enough	Mark
Understanding the Questions	Understand the question exactly once	Understanding the questions	Not understanding the question fully and correctly	Don't understand the question	
Contents	Answers show understanding in-depth understanding of the material being asked and participants integrate the information they have learned and/or been assigned to read during the lecture with good and proper	The answers demonstrate understanding of the material being asked and integrate some of the information that has been studied and/or assigned to be read during the lecture.	The answers show a lack of understanding of the material being asked and only integrate a small portion of the information that has been studied and/or assigned to read during the lecture.	The answer shows a lack of understanding of the material being asked so that it is unclear and does not integrate the information that has been studied and/or assigned to be read during the lecture.	
Clarity of Writing	All written ideas are conveyed well and clearly.	Most of the ideas in the writing are well and clearly conveyed.	Some of the ideas in the writing are conveyed well and clearly.	The ideas in the writing are not conveyed well and clearly.	
Clarity of Language	Uses foreign/Indonesian languages well and correctly with minimal grammatical errors and poor word choices interfere with understanding	Uses foreign/Indonesian languages well and correctly with minimal grammatical errors and word choices that interfere with understanding.	Uses foreign/Indonesian language quite well and correctly with some grammatical errors and word choices	Not using foreign language/Indonesian properly and correctly because the writing contains many grammatical errors language and word choice	